

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1929
April 28, 2020**

OFFICIAL MINUTES

The meeting was being held by zoom video conferencing format because of Covid-19 Pandemic

- Members Present:** Via Zoom: Robert Van Wicklin, William Murphy, Carl Calarco, Shana Chudy, Debra Golley, Connie Hellwig, Leonard Zlockie.
- Members Absent:** All present
- Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush, Erich Ploetz
- Staff Absent:** None
- Others Present:** None

Call to order of meeting

President Van Wicklin called the regular meeting of April 28, 2020 of the Ellicottville Central School Board of Education to order at 6:05 p.m.

Roll Call

All Present

Changes, Additions and Deletions to the Agenda

ADDITIONS:

- 13. Discussion Items:**
- a. Board Meeting dates/times
- 15. New Business:**
- b. Moved by _____, seconded by _____, the Board of Education hereby authorizes the Superintendent by agreement of the parties, to amend paragraph “1” of the Memorandum of Agreement between the Ellicottville Teacher’s Association and the District (approved by the Board on March 5, 2020) providing for a one-time retirement incentive for Association members who retire from the District on or before June 30, 2020: by striking “four (4)” and inserting “three (3)” so that such incentive is contingent upon “three (3) eligible Association members submitting letters of resignation for the purpose of retirement and retiring” in accordance with the terms provided therein.
- 17. Policy:**
- a. 1st reading of proposed changes to policy #7224: Class Rank

DELETIONS:

- 11. Consent Items:**
- b. Acknowledgement of the April 29, 2020 Claims Auditor Report

Approve Agenda

Moved by Hellwig, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the April 28, 2020 Board of Education Meeting with additions and deletions.

**Yes – 7
No – 0
Carried**

Presentations & Reports

None

Communications, Commendations

None

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Informational Items

Covid – 19: Superintendent Miller stated that there is not a lot of new information since the last meeting (April 21, 2020). He stated that the District will have to update its Continuity of Learning Plan with New York State by May 4, 2020. He added that the COVID – 19 hand-book that ECS produced will go a long way in helping to update the Continuity of Learning Plan. The District will also have to fill out a Digital Equity Survey. This survey will ask for information on student device(s) and broadband access in students' locations of residence. Districts have received no answers on APPR yet. A new round of homework will be delivered to students on Friday, May 1, 2020.

Superintendent's Report:

Robert Miller

1. Cattaraugus County Emergency Operations Center provided ECS with 1 mask per family. These will be delivered to families on May 1st with the homework packets.
2. Homework packets going out on 5/1/2020. Smaller plastic bags will be used with hopes of making deliveries easier.
3. Thank you to Ellicottville Rotary (Family Support of Ellicottville) for donating 500 dinners per week to ECS students and their families. The Rotary purchases dinners each week from Katie's, Dina's and Villaggio. Thank you to Vicky Williams and Greg Cappelli for coordinating this venture.
4. More essential staff will be working in the district starting this week. They worked on student homework packets this week and it went well.
5. Spring Sports still on hold. NYSPHSAA announced on Monday that spring playoff and championship games are cancelled. If school is not back in session on June 1st all varsity sports would be canceled. There is hope for a varsity season if school resumes before June 1st.
6. Zoom Video Conferencing – ECS has picked up more licenses. Some teachers may have to share accounts. Special Ed teachers will use Tele Therapy with special education and 504 students.
7. 25% of ECS students do not have reliable internet access at home.

Principals Reports:

Erich Ploetz: MS/HS Principal

1. Activity around the building: Going out – homework and packets for students. Coming In – tracking students not communicating with teachers or not getting work done. Best Practices – Teachers working together and sharing tips.

Mr. Ploetz stated that he is very proud of ECS teachers on the secondary level. They are providing good feedback.

Maren Bush: Elementary Principal/Director of Curriculum

1. Curriculum coming for round 3 deliveries. Mrs. Bush stated that the packets will have an appropriate amount of work. The teachers are using Class Tag and phone calls. The round 3 collection process has been much easier.
2. Working with Melissa Dahlman (CSE/CSE Chairperson) – have looked at all special education students and how they can work with teachers. Shawne Hunt is working on iPads for special education students (one iPad per household).
3. Curriculum Meeting – Mrs. Bush showed a slide from her meeting regarding ELA & Math Homebased Learning. She stated that it is a guide for teachers and students. She added that she is tweaking the chart. Superintendent Miller stated that it will be a very useful tool when the students come back in September or for testing next year. Mrs. Bush will be putting a copy in a One Note document.

School Business Executive Report:

Aimee Kilby

1. Continue to perform everyday Business Office Duties: Payroll and Accounts Payable
2. Monitoring Budget & State Aid
3. Preparing for year-end: pay frequencies, purchase orders, salaries, additional pay, etc.
4. Tracking COVID – 19 expenses
5. Assisting with PreK-12 packets and various mailings.

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Consent Items:

Moved by Calarco, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of April 21, 2020
- b. ~~Acknowledgement of the April 29, 2020 Claims Auditor Report~~
- c. Approval of the March 2020 Treasurer's Report

**Yes – 7
No – 0
Carried**

Committee Reports:

No Report

Discussion Items:

Board Meeting dates/times: Superintendent Miller stated that the May 12th and May 19th board meetings are currently scheduled for 8:00 pm. He stated that the Budget Hearing was supposed to be at 7:00 pm on May 12th, which is now cancelled. Superintendent Miller suggested having both the May 12th and May 19th meetings at 6:00 pm. Board Members agreed that 6:00 pm would be fine.

Old Business:

None

New Business:

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of transportation requests to non-public schools (Southern Tier Catholic – Olean, NY and New Life Christian School – Olean, NY) for the 2020-2021 school year.

**Yes – 7
No – 0
Carried**

Moved by Calarco, seconded by Golley, the Board of Education hereby authorizes the Superintendent by agreement of the parties, to amend paragraph “1” of the Memorandum of Agreement between the Ellicottville Teacher’s Association and the District (approved by the Board on March 5, 2020) providing for a one-time retirement incentive for Association members who retire from the District on or before June 30, 2020: by striking “four (4)” and inserting “three (3)” so that such incentive is contingent upon “three (3) eligible Association members submitting letters of resignation for the purpose of retirement and retiring” in accordance with the terms provided therein.

**Yes – 7
No – 0
Carried**

Personnel:

None

Policy

1st reading of proposed changes to policy #7224: Class Rank

Discussion: Superintendent Miller stated that the administration really struggled with the changes in the policy to make it fair and consistent. He stated that the proposed changes indicated in red in the policy really don’t change the Top 10 for the graduating class. Superintendent Miller stated that the Board will be asked to approve the policy at the May 12, 2020 board meeting.

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CSE/CPSE Recommendations:

Moved by Hellwig, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900501229, 900448069, 900501148, 900500756, 900501231, 900500898) at its meeting on April 28, 2020 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (March 19, 2020 – April 23, 2020).

Yes – 7
No – 0
Carried

Executive Session

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to enter into executive session at 6:29 p.m to discuss 3 contractual items.

Yes – 7
No – 0
Carried

Moved by Chudy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to come out of executive session at 7:15 p.m. and return to the regular meeting.

Yes – 7
No – 0
Carried

Adjournment of Meeting

Moved by Murphy, seconded by Golley, to adjourn the regular meeting of April 28, 2020 at 7:15 p.m.

Yes – 7
No – 0
Carried

District Clerk

Deputy District Clerk